

COMPTON WATER ASSOCIATION
Monthly Meeting Minutes
Held at Compton School, Compton Arkansas
February 12, 2013 7:00 p.m.

Meeting was called to order by Mitch Jones who asked John Berry if there was a quorum present to conduct; John Berry affirmed there was. Present were: John Berry, Mitch Jones, John Henderson, Sandy Irwin, Roger Jones. Bookkeeper Veronica Oitker.

REPORTS:

MINUTES: Motion made by John Berry and second by John Henderson to accept minutes of previous meeting. Motion carried.

DIRECTORS REPORT: Directors Report was submitted into minutes by John Berry who reviewed it. John reported there were 3 major leaks and the cost of CWA which was \$5,000.00 in water loss. He reported there were some plans to repair them and because they keep breaking. One that is in a creek near Kingston needs attention.

WATER OPERATOR REPORT: Bobby Hudson not present.

METER READER REPORT: No report.

BOOKKEEPER REPORT: Veronica submitted Bookkeeper reports into minutes. Explanation was offered on Depreciation (maintenance) account which is to be used to maintain the system. Motion was made by Roger Jones and second by John Henderson to accept them into minutes. Motion carried.

UNFINISHED BUSINESS:

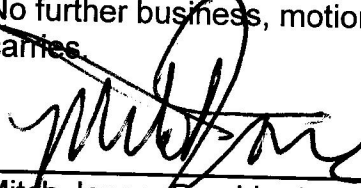
1. None

NEW BUSINESS:

1. Procedure was put in place for water members to request information from CWA under the FOIA. The procedure is that information can be requested in writing, .10 cents per copy, \$5.00 handling fee per request, plus postage and information provided within a 30 day period. Motion was made to adopt procedure by Sandy Irwin and second by John Berry. Procedure adopted.
2. John updated the Board on painting the tank and the grant coming forth. Arkansas Rural Water Association inspected the tank and it needs to be painted inside and out. Paperwork has been submitted; total project will cost \$90,000, we requested a grant and loan from Arkansas Natural Resources. A request of grant is \$67,500 or 75% and a loan of 25% of \$22,500 is requested by CWA to ANRC for funding. Much conversation was had regarding the grant process and how the monies will be paid out. John said as soon as the grant/loan is approved then it will be put up for bid and anything over \$10,000 will be handled by ESI. There will be a \$5,000 per day water loss during the repair and an estimated time frame isn't determined for completion.


- 3. SW Boone had their annual meeting and determined that they would not increase the water rates to CWA for the next 12 months. In addition, they thanked CWA for paying all past due amounts and our account is now current with them.
- 4. Storage building: John Berry expressed a need to have a storage unit for parts and accessories used to repair leaks, currently they are kept in the well house and when inspected by health department they have commented these are not to be stored in well house. Also, John Berry expressed we need a place to have our files and paper work. It was recommended that the Board meet at the well house property and come up with a plan for a storage building/office. Mitch Jones wanted 3 options presented at next meeting and vote then on which one to choose. Roger Jones wanted to set a time for the Board to meet at the site for suggestions and solutions. Roger made motion that the Board get together and come up with 3 prices and suggestions, second by John Henderson, motion carries.

No further business, motion was made by John Berry to adjourn, second by John Henderson, motion carries.



Mitch Jones, President

February 12, 2013



John Berry, Treasurer

February 12, 2013

Compton Water Association, Inc.
Profit & Loss
 January through February 2013

| | Jan - Feb 13 |
|---------------------------------------|--------------|
| Ordinary Income/Expense | |
| Income | |
| Investments | |
| Interest-Savings, Short-term CD | 0.07 |
| Total Investments | 0.07 |
| Reconnect Fees | |
| Water Revenue | 50.00 |
| Misc Fees | 82.20 |
| Penalty | 771.78 |
| Safe Water | 167.26 |
| Sales Tax | 2,518.49 |
| Water Sales | 33,482.41 |
| Total Water Revenue | 37,022.14 |
| Total Income | 37,072.21 |
| Gross Profit | 37,072.21 |
| Expense | |
| CONTRACT LABOR | |
| Kurtis Villines | 112.50 |
| Bobby Hudson | 3,200.00 |
| Tim Fletcher | 652.50 |
| Tom Gandy | 900.00 |
| Veronica Oitker | 2,900.00 |
| Total CONTRACT LABOR | 7,765.00 |
| Contract Services | |
| Arkansas One Call | |
| Legal Fees | 136.80 |
| Outside Contract Services | 450.00 |
| Total Contract Services | 1,650.00 |
| EQUIPMENT | |
| Computer | 55.50 |
| Leak Repairs | 3,074.09 |
| Total EQUIPMENT | 3,129.59 |
| Facilities and Equipment | |
| Building Rent | 75.84 |
| Total Facilities and Equipment | 75.84 |
| Interest Expense | 3,435.00 |
| Operations | |
| Books, Subscriptions, Reference | 700.00 |
| Postage, Mailing Service | 271.55 |
| Printing and Copying | 68.04 |
| Supplies | 163.86 |
| Telephone, Telecommunications | 249.20 |
| Utilities, Electric, Gas | 733.70 |
| Total Operations | 2,186.35 |
| Other Types of Expenses | |
| Dues | 30.00 |
| Total Other Types of Expenses | 30.00 |
| S W BOONE Water | 13,110.68 |
| SALES TAX | |
| Arkansas State Tax | 2,577.53 |
| Boone County | 2.12 |
| Carroll County | 13.49 |
| Madison County | 149.83 |
| Newton County | 460.24 |
| Total SALES TAX | 3,203.21 |

Compton Water Association, Inc.
Profit & Loss
January through February 2013

| | <u>Jan - Feb 13</u> |
|---------------------------|----------------------|
| Travel and Meetings | |
| Travel | 338.01 |
| Total Travel and Meetings | <u>338.01</u> |
| VEHICLE | |
| Fuel | 1,007.32 |
| Maintenance | 14.43 |
| Total VEHICLE | <u>1,021.75</u> |
| VOID CHECKS | 0.00 |
| Total Expense | <u>36,532.23</u> |
| Net Ordinary Income | <u>539.98</u> |
| Net Income | <u><u>539.98</u></u> |

Compton Water Association, Inc.
Balance Sheet
As of February 28, 2013

| | <u>Feb 28, 13</u> |
|---------------------------------------|-------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| CFB 10358 Depreciation Savings | 3,000.07 |
| CFB 8350 Checking | 7,977.04 |
| CFB 9046 Meter Dep Savings | 9,895.11 |
| CFB 8014 Loan Res. Savings | 23,369.88 |
| Total Checking/Savings | <u>44,242.10</u> |
| Total Current Assets | 44,242.10 |
| TOTAL ASSETS | <u>44,242.10</u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Other Current Liabilities | |
| Water Meter Acct Deposit | 4,025.00 |
| Total Other Current Liabilities | <u>4,025.00</u> |
| Total Current Liabilities | 4,025.00 |
| Long Term Liabilities | |
| Arkansas Natural Resources Debt | 61,953.00 |
| USDA Rural Development 01 | 62,259.93 |
| USDA Rural Development 04 | 2,275.42 |
| USDA Rural Development Loan 05 | 19,115.39 |
| USDA Rural Development Debt 09 | 107,054.35 |
| Total Long Term Liabilities | <u>252,658.09</u> |
| Total Liabilities | 256,683.09 |
| Equity | |
| Opening Balance Equity | -401,833.02 |
| Unrestricted Net Assets | 188,852.05 |
| Net Income | 539.98 |
| Total Equity | <u>-212,440.99</u> |
| TOTAL LIABILITIES & EQUITY | <u>44,242.10</u> |

DISTRIBUTION EFFICIENCY SUMMARY

| | Gallons | Percent |
|------------------------------|-----------|---------|
| Water Supplied to System | 1,871,090 | 100.0% |
| Water Sold to Customers | 1,126,000 | 60.2% |
| Utility Use (fire, flushing) | 19,000 | 1.0% |
| Water Lost | 726,090 | 38.8% |
| Average Use Per Account | 3,586 | |
| Accounts Using Water | 314 | |

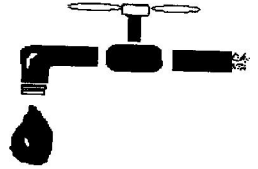
SUMMARY BY SERVICE

| | Water | Sewer | Trash | Other1 | Other2 | Other3 | Sales Tax |
|---------|-----------|-------|-------|--------|--------|--------|-----------|
| Charges | 19,824.00 | 0.00 | 0.00 | 103.80 | 38.00 | 0.00 | 1,486.49 |
| Count | 346 | 0 | 0 | 346 | 38 | 0 | 345 |
| Average | 57.29 | 0.00 | 0.00 | 0.30 | 1.00 | 0.00 | 4.31 |

ACCOUNTS RECEIVABLE ANALYSIS

| | | | |
|------------------------------------|-----------|------------|-----|
| Balance Due on February 2013 Bills | | 27,809.21 | 350 |
| Credit Balances | -154.60 | | 5 |
| Debit Balances | 27,963.81 | | 345 |
| Payments | | -23,591.48 | 327 |
| Adjustments | | 0.00 | 0 |
| Balance after Payments and Adj | | 4,217.73 | 36 |
| Current | 1,472.26 | | 14 |
| 30 to 60 Days Old | 1,022.78 | | 9 |
| 60 to 90 Days Old | 539.03 | | 4 |
| Over 90 Days Old | 1,183.66 | | 9 |
| Penalty Charges | | 412.30 | 63 |
| Charges for Services | | 21,452.29 | 346 |
| Balance Due | | 26,082.32 | |

South **W**est **B**oone **C**ounty **W**ater **A**ssn.



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January 10, 2013

COMPTON WATER ASSOCIATION
PO BOX 825
COMPTON, AR 72624

Ladies and Gentlemen:

The Board of Director's of SW Boone County Water Association would like to inform you that there will not be a water rate increase at this time. We would also like to thank you for paying of the outstanding balance on your account in such a timely manner.

Sincerely

A handwritten signature in cursive script that reads "Doug Wasson".

Doug Wasson
Manager