

COMPTON WATER ASSOCIATION
Monthly Meeting Minutes
Held at Compton School, Compton Arkansas
January 14, 2014 7:00 p.m.

Mitch Jones called meeting of January 14, 2014 to order and asked John Berry for a quorum. Present were Roger Jones, Sandy Irwin, John Henderson, John Berry and Mitch Jones. Quorum established.

REPORTS:

MINUTES: Minutes were approved and accepted as read from last meeting. Minutes were ready by Secretary from November 12, 2013 , December 10, 2013 and September 2013. John Henderson made motion to approve minutes, second by Roger Jones, motion carries, approved.

DIRECTORS REPORT:

WATER OPERATOR REPORT: Wayne Hartlerode – reported controls on tanks being frozen, meters frozen and broken, frozen lines in searching for leaks. Percentage of water loss was as high as 50.1 % and several were found and repaired.

METER READER REPORT: Tom Gandy – reported no issues.

BOOKKEEPER REPORT: Bookkeeper report was submitted September – December 2013 and from January 1 to January 14, 2014. Bookkeeper reported the balances of checking accounts. Wanda Roudabush and Mary Decker asked about CD's that CWA has and it was reported by Bookkeeper that CWA has no CD's and it was explained that the account Roudabush was asking about was a reporting of interest earned from Savings, CD's and Checking accounts and was a generic title from our Accounting program.

Motion was made by Roger Jones and seconded by John Henderson, all in favor, motion carries.

UNFINISHED BUSINESS:

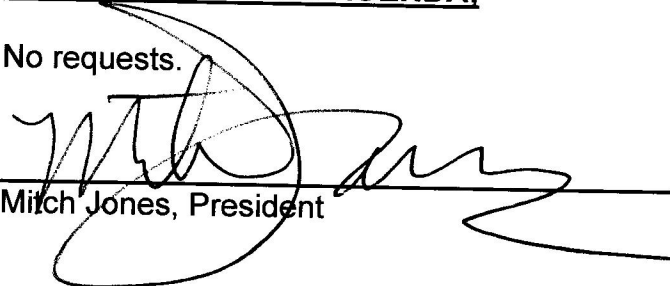
NEW BUSINESS:

1. John reported the line that were put in 30 years ago and they weren't put in correctly therefore the leaks were high resulting in large loss.
2. Mitch Jones brought up a letter from attorney regarding the researching of documents and charging fees. Mitch brought up that we weren't set up to easily search for requested documents; we aren't set up for lengthy searches and copies.
3. Mitch Jones brought up the need for a new printer/scanner/fax and we need to purchase one. John Berry made it clear the copier was in Bookkeepers home and when we are in our own building it would be moved there. Roger Jones made a motion that the funds be allotted for the purchase of a new machine, John Henderson seconded, all in favor, motion carries.

4. Mitch Jones gave information regarding Registered Agent for corporation be changed from Allen Armer to the current President, Mitch Jones. Roger made motion to make the change, Sandy Irwin second, all in favor, motion carries.
5. John reported the tank Fire Tower tank painting and the 5 bids were ranging from \$280,000 to \$89,777 and the lowest bid came from Lehi in Mayflower in Arkansas. The details of the repainting and construction was explained by John, they have 90 days from start to finish and won't start until its 40 degrees outside. \$10,349.80 is the deficit or additional funds needed to complete the project. Discussion was had on our obligations or options to rebid it or to submit for loan or grant for the additional funds. Roger asked about recommendations and it appears we don't have any choice but to move forward. It was recommended that at this Board meeting, everyone present understand that it's a possibility that an additional \$10,000 is necessary to complete the Fire Tower Road Tank Project and that everyone is aware that it could mean an increase in the loan resulting in a higher payment. Mary Decker interrupted the meeting with questions regarding the amount of money the bookkeeper was paid, Mitch Jones and John Henderson stated it wasn't the time to discuss; Mitch Jones stated at this time her comments were not on topic and he asked she sit down so we could continue the discussion of the painting of the tank. Roger made a motion that the Board understands that there could be an additional \$10,000 added to the loan side of the project and that probably there wasn't an option to get a grant to cover the additional funds to complete the project; second by John Henderson, all in favor, motion carries.
6. John Berry brought up an issue about water pressure on a member's property. It was brought to CWA's attention that this member has little water pressure and the prior owner had a booster pump to increase their pressure; they contacted the Health Department about the pressure. The health department said CWA couldn't put an individual booster pump on the property but could but a booster pump on the line above the property to improve the pressure to 20 lbs. John and Wayne explained that it could cost a minimum of \$15,000 to boost the pressure on the whole line and will possibly need to be engineered, bid out, etc. John explained when the Compton tank is full there is no pressure problem on this particular property. Roger made motion to contact health department to see if there are any options regarding suggestions, John Henderson second, all in favor motion carries.
7. Roger made motion to table the issue until next Board Meeting, second by John Henderson, all in favor, motion carries. Legal council suggested that there was need to update both By Laws and Articles of Incorporation. Discussion was had on By Laws and Articles. Discussion was had that Roudabush could address the questions in court with Mitch Cash.
8. Roger Jones made motion to adjourn meeting, second by John Berry. All in favor, motion carries.


REQUEST TO BE ON AGENDA:

No requests.



Mitch Jones, President

FEBRUARY 11 2014
November 12, 2013



John Berry, Treasurer

Feb 11, 2014
November 12, 2013



800-227-5128

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DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	2,009,110	100.0%
Water Sold to Customers	1,211,000	60.3%
Utility Use (fire, flushing)	15,000	0.7%
Water Lost	783,110	39.0%
Average Use Per Account	3,919	
Accounts Using Water	309	

SUMMARY BY SERVICE

	Water	Sewer	Trash	Other1	Other2	Other3	Sales Tax
Charges	20,574.00	0.00	0.00	102.90	46.00	0.00	1,543.94
Count	343	0	0	343	46	0	342
Average	59.98	0.00	0.00	0.30	1.00	0.00	4.51

ACCOUNTS RECEIVABLE ANALYSIS

Balance Due on January 2014 Bills	28,597.20	351
Credit Balances	-756.23	10
Debit Balances	29,353.43	341
Payments	-22,131.71	322
Adjustments	-598.22	4
Balance after Payments and Adj	5,867.27	48
Current	1,394.41	24
30 to 60 Days Old	906.85	5
60 to 90 Days Old	798.43	1
Over 90 Days Old	2,767.58	18
Penalty Charges	472.48	66
Charges for Services	22,266.84	343
Balance Due	28,606.59	

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Accrual Basis

Compton Water Association, Inc.

Profit & Loss

January 1 through February 11, 2014

	<u>Jan 1 - Feb 11, 14</u>
Ordinary Income/Expense	
Income	
Request Information	1.28
Reconnect Fees	150.00
Water Revenue	
Misc Fees	57.75
Penalty	676.80
Safe Water	94.84
Sales Tax	1,486.25
Water Sales	19,757.51
Total Water Revenue	<u>22,073.15</u>
Total Income	<u>22,224.43</u>
Gross Profit	22,224.43
Expense	
CONTRACT LABOR	
Wayne Hartlerode Water Operator	2,000.00
Wayne Hartlerode Backhoe	225.00
Bobby Hudson	50.00
Tom Gandy	450.00
Veronica Oitker	1,300.00
Total CONTRACT LABOR	<u>4,025.00</u>
Contract Services	
Legal Fees	596.13
Total Contract Services	<u>596.13</u>
Facilities and Equipment	
Building Rent	345.84
Total Facilities and Equipment	<u>345.84</u>
Operations	
Books, Subscriptions, Reference	425.00
Total Operations	<u>425.00</u>
Other Types of Expenses	
Gifts	-150.00
Dues	30.00
Total Other Types of Expenses	<u>-120.00</u>
S W BOONE Water	26,679.89
SALES TAX	
Arkansas State Tax	2,651.16
Boone County	2.36
Carroll County	13.62
Madison County	150.33
Newton County	454.43
Total SALES TAX	<u>3,271.90</u>
VEHICLE	
Fuel	421.79
Maintenance	725.56
Total VEHICLE	<u>1,147.35</u>
VOID CHECKS	0.00
Total Expense	<u>36,371.11</u>
Net Ordinary Income	<u>-14,146.68</u>
Net Income	<u><u>-14,146.68</u></u>

Compton Water Association, Inc.
Balance Sheet
As of January 31, 2014

	<u>Jan 31, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
CFB 10358 Depreciation Savings	9,004.64
CFB 8350 Checking	23,098.84
CFB 9046 Meter Dep Savings	10,806.73
CFB 8014 Loan Res. Savings	20,369.88
Total Checking/Savings	<u>63,280.09</u>
Total Current Assets	<u>63,280.09</u>
TOTAL ASSETS	<u>63,280.09</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
CWA Fire Tower Tank 2013	-500.00
Water Meter Acct Deposit	10,835.00
Total Other Current Liabilities	<u>10,335.00</u>
Total Current Liabilities	10,335.00
Long Term Liabilities	
Other Liabilities	-168.56
Arkansas Natural Resources Debt	61,953.00
USDA Rural Development 01	57,389.93
USDA Rural Development 04	1,085.42
USDA Rural Development Loan 05	18,089.39
USDA Rural Development Debt 09	102,836.35
Total Long Term Liabilities	<u>241,185.53</u>
Total Liabilities	251,520.53
Equity	
Opening Balance Equity	-401,833.02
Unrestricted Net Assets	213,262.55
Net Income	330.03
Total Equity	<u>-188,240.44</u>
TOTAL LIABILITIES & EQUITY	<u>63,280.09</u>